

## **FIRE TRAINING OFFICER STUDY GUIDE**

A written examination for the class of **FIRE TRAINING OFFICER** to be administered in **ALEXANDRIA** on **April 22, 2009**, will consist of approximately **100** multiple-choice questions. The examination will test your knowledge in the following subject areas:

<b>SUBJECT AREA/KNOWLEDGE</b>	<b>APPROXIMATE % OF EXAM</b>
<b>TRAINING</b>  Knowledge of the procedures for evaluating the training needs of the department and implementing an effective training program.	25.0%
<b>FIREGROUND OPERATIONS</b>  Knowledge of fireground operations sufficient to train department personnel in areas of fire fighting, rescue, fire streams, ventilation, salvage and overhaul, fire attack, safety, and hazardous materials.	41.0%
<b>PUMP OPERATIONS</b>  Knowledge of pump operations sufficient to train departmental employees in pump operations; hydraulics; and the driving and operating of fire equipment in order to efficiently perform their duties at the scene of an emergency.	13.0%
<b>TOOLS AND EQUIPMENT</b>  Knowledge of the care, operation, and correct uses of all fire department tools and equipment in order to train department employees in the use of these, including the following: protective breathing apparatus, nozzles and hoses, ladders, ropes, fire fighting apparatus, tools, and equipment.	21.0%

### **REFERENCE LIST**

While the entire list of reference material will be useful to you in your preparation for the upcoming examination, the **majority** of test questions are sourced from those references listed under the Primary List.

### **PRIMARY REFERENCE MATERIAL**

**INTERNATIONAL FIRE SERVICE TRAINING ASSOCIATION (IFSTA)/ FIRE PROTECTION PUBLICATIONS** (Training Manuals):

Essentials of Firefighting, 4th ed., 1998.  
Pumping Apparatus Driver/Operator, 2nd ed., 2006.  
Fire and Emergency Services Instructor, 7th ed., 2006.  
Fireground Support Operations, 1st ed., 2002.  
Fire Hose Practices, 8th ed., 2004.  
Hazardous Materials for First Responder, 3rd ed., 2004.

**OTHER RECOMMENDED PUBLICATIONS:**

**EFFECTIVE SUPERVISORY PRACTICES**, International City Management Association (ICMA), 1120 G Street, N.W., Washington, D.C. 20005, 4th ed., 2005.

**NOTE: Obtain through LSU Firemen Training Program or IFSTA Fire Protection Publications.**

**NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) PUBLICATIONS AND STANDARDS:**

**FIRE COMMAND**, Brunacini, Alan V., NFPA, 2nd ed., 2002.

The local civil service board should make this study guide available to all applicants in whatever manner the board deems appropriate.

While there are no provisions requiring this office to provide study guides for any competitive or promotional examinations, such material will be provided as a service to assist applicants in preparing for an examination. The State Examiner's office has no control whatsoever over the local availability of reference material (mentioned in the study guides), nor do we feel constrained to limit examination questions to only that material which is available locally. Examination content, weighting of subject areas, and length of examination, may vary with each administration of an examination to reflect any updated job analysis information. Percentages and numerical estimations are provided as approximations.